

Proposed Amendments to the Bylaws of the Idaho Traditional Bowhunters  
Written and submitted by Janet Houlihan, President  
August 3, 2024

Below are a compilation of the proposed amendments to the bylaws as we discussed at our last meeting. Please take a look at them and be prepared to share your opinions about the changes to the bylaws and suggestions for any other amendments that may be prudent. This is just the first step. Once we have them written out in a form that is acceptable, we will have a club membership vote to pass them.

Under the heading Officers and their duties:

Subheading A. The Officers of the Idaho Traditional Bowhunters, Inc, hereafter referred to as the "Corporation" (ITB) shall be a President, Vice-President, Secretary-Treasurer. There shall be no other officers.

Amendment: ...shall be a President, a Vice-President, a Secretary and a Treasurer. There shall be no other officers.

Under the heading "Officer and their Duties" subheading "Duties of the President" shall be the following paragraph:

Amendment: V. The President shall have the authority to spend up to \$300 for club purchases without getting a membership vote of approval on the purchase. The purchases may be supplies and merchandise. The President shall attempt to get the opinion of the other officers on any purchase up to \$300 if it is possible. No more than two such purchases may be made in a calendar year. Any purchase over \$300 shall require a membership vote from those present at the monthly meetings or at club gatherings. The President may sign bank checks as needed to pay for purchases for the club.

Under the heading: Duties of the Secretary-Treasurer

Amendment: the description of the duties of the Secretary and the Treasurer shall be divided into two categories for each position as follows:

D. Duties of the Treasurer: The treasurer shall be responsible for the collection and deposit of all monies, payment of all invoices, keeping an accurate record of all expenses and income, ordering supplies and merchandise, reporting the financial status of the corporation at monthly and annual meetings, and keeping up to date banking records. The Treasurer may sign bank checks as needed to pay for purchases for the club. The records of the Treasurer shall be audited once yearly by a suitable person(s) appointed by the President.

E. Duties of the Secretary: The Secretary shall keep all records of the corporation except for banking/financial records. The Secretary shall keep a full and accurate account of the minutes of the Corporation meetings and post the minutes on the Corporation (ITB) website within one week of the meeting. The Secretary shall be responsible for registering all new and returning members and keeping a contact list of names, addresses, email, phone numbers, membership status, and region of residency on the Corporation (ITB) gmail account. The Secretary shall also keep written records of participants at events, prize winners, and prize donors. The Secretary shall be responsible for organizing and overseeing the registration table at various events, and appointing suitable assistants as needed.